

SCHOLARS IN SERVICE TO PENNSYLVANIA 2009-2010

Enrollment Packet Checklist

Please fill this form out completely and paper clip it to all relevant documents to be mailed to the Scholars office.

Name of Scholar: _____

Campus: _____ Term (Circle One): 450 300

Mandatory Enrollment Paperwork

Item	In packet	Signed by Member/Campus Admin?
Enrollment Form		
Member Contract		
Consent & Release		
Sex Offender Check		
Student Service Plan		

Other Enrollment Paperwork

Item	In packet	N/A (explain)
Criminal Background Check	__ copy of background check __ copy of application	
Child Abuse Clearance	__ copy of clearance __ copy of application	

The following items do not need to be mailed to the Scholars program. However, please check off to indicate that you have seen these items and verified the students' eligibility for AmeriCorps.

Campus Administrator Certification

Item	Verified
Proof of age	
Proof of citizenship status	

(Acceptable documents include: passport, birth certificate AND government issued photo ID, INS Certificate of U.S. Citizenship, INS Certificate of Naturalization, or Alien Registration Acceptance Card)